

Meeting minutes
Board of Directors Meeting
Potomac Division, MER, NMRA
7:30 PM, 16 Aug 2022 via Zoom

1. Call to Order (Scheduled for **7:30 PM** EDT) called at 7:33pm
2. Adoption of the Agenda
3. Approval of any outstanding Minutes of Past Meetings
 - a. Minutes from prior meeting approved
4. Superintendent's Report (Martin Brechbiel)
 - a. Report to be interspersed through rest of meeting items.
5. Senior Asst. Vice Superintendent's Report (Alex Belida)
 - a. Will not be available for Saturday meet but will be monitoring email.
6. Asst. Vice Superintendent's Report (Ernie Little)
 - a. Website up to date, still working on accessing the existing share folder. Clinics on YouTube: over 400 subscribers and over 1000 views, reviewing June 2022 member list for updates.
7. Paymaster's Report (Jerry Stanley)
 - a. See report as to be shared in the next Flyer.
8. Clerk's Report (Lee S.)
 - a. No report beyond prior minutes sent out.
9. Flyer Editor/Publisher (Alex Belida)
 - a. Flyer next edition is being readied for posting and info is being prepared and will be a full edition. Challenge entries are coming in.
10. AP Coord. (Mat Thompson)
 - a. Reports an author AP has been submitted for acceptance.
11. Web Master (Ernie Little)
 - a. Updates and maintenance, see AVS report.
12. Old/Unfinished Business
 - a. Clinics: Schedule is being filled up through Feb2023, see website and emails for most current information. Many new and interesting clinics.
 - b. Battlefield Mini-Con info: clinics being filled in 4 so far plus sales, auction and more. Working on open house locations to coincide.
 - i. Alex has 2 metal RR posters, that will be on the Div. table, see photos in Flyer.
 - c. Layout open house: looking to arrange groups in areas to be on same day within a few hours window. Still need a coordinator to manage this project.
 - d. Website hosting final word: for division to host, shall be an NMRA member personal layout or a 100% NMRA club.
 - e. PoDiv AV equipment & other equipment storage: ? on location of layout tour signs, rest of AV stuff is at Martin's and needs a new home.
 - f. Timonium show display- conflicts on that day, consideration of not attending.
13. New Business
 - a. Timetable for upcoming elections:
 - i. :superintendent, senior asst vice superintendent, clerk.

b: insurance coverage for venues where event being held; some venues are requiring an insurance rider coverage, the cost through NMRA insurance program is \$50 for the insurance with a \$50 processing fee, with option to submit multiple at same time with one processing fee; may be an issue with membership entry fees needing to cover potentially.

14. Good of the Order

a. Date, Time, and Place of next BOD meeting

Thursday Sept. 22, 2022, 7:30pm on Zoom. (moved from Tuesday to account for Ernie.

b. Concerns/Questions- none

15. Adjournment at 8:59pm