

Board of Directors Meeting Minutes
Potomac Division, MER, NMRA
7:30 PM, 19 September 2023

1. **Call to Order at 726p**
2. **Adoption of the Agenda- approved**
3. **Approval of any outstanding Minutes of Past Meetings**
 - a. Minutes from prior meeting (August, 2023) - **approved**
4. **Superintendent's Report (Ernie Little)**
 - a. A/V items purchased and waiting for invoice for two signs to allow submission of NMRA reimbursement paperwork. **Approved, signs to be ordered by Lee to complement-**
 - b. Excursion to Burnt Tree Industrial Railroad took place September 16th with h6 division members participating. **Review of the days events, including a video.**
 - c. 2023-2024 goals update. **No status update.**
 - d. NMRA rebate payment follow up. Check still not received, follow up email sent 7/27 with no reply. **Still no response from Regional as to why they aren't forwarding on the fare sharing.**
 - e. Event schedule updated 9/18/23 and was sent out. **New update being sent out.**
 - f. **Web Master Report (Ernie Little). Several updates completed, see the website!**
5. **Senior Asst. Vice Superintendent's Report (Alex Belida)**
 - a. **Flyer Editor/Publisher Report (Alex Belida) updates about the Flyer and those also shown on the website. Record Flyer edition at 62 pages, featuring first in a series from Mat Thompson about tearing down an established layout and rebuilding. Next challenge: Motive Power**
6. **Asst. Vice Superintendent's Report (Ken Wilson)**
 - a. Layout tours status: **review of layout tours and scheduling ahead. Ken working on contacting those that we haven't been to/heard from in several years.**
7. **Paymaster's Report (Jerry Stanley), report provided, in Flyer and posted on website.**
 - a. **Clinic scheduling: Jerry continues to ask and is looking for still more clinics, always on the search for more people to present a clinic either online or in person.**
8. **AP Coord. (Martin Brechbiel) couple items in process, report in Flyer of new awards earned.**
9. **Old/Unfinished Business**
 - a. Layouts / Open Houses (Ken Wilson) next sets: Alexandria area and NW DC area.
 - b. Fall schedule Joint meet with James River Div.- **Saturday, November 4th planning update (Jerry Stanley). In process and has a full slate of clinics arranged. Schedule to be sent out and posted.**
10. **New Business**
 - a. Staffing booth at Timonium and Dulles. (Ernie Little) **Jerry working on arranging next events: Dulles=yes, Timonium=no. will be using sign up genius for future scheduling of staffing.**

- b. Donation to Burnt Tree Industrial Railroad. (Jerry Stanley) **Discussion about making donation to the organization. Ken motioned \$100, Jerry seconded. Motion passed. Certificate of appreciation presented to Chris Artale, BTIRR Owner.**
 - c. Next Technical Clinic- George Meyrick has an outline for an electrical clinic. (Ernie Little) **Schedule to be determined. Decoder/JMRI clinic also being arranged.**
 - d. Possible division family outing in September 2024 (Ernie Little) **At Burnt Tree RR, further discussions to follow.**
- 11. Good of the Order**
- a. Concerns/Questions: **General discussion about events and things happening.**
 - b. Date, Time, and Place of next BOD meeting. 17 October, 7:30 PM via Zoom.
- 12. Adjournment : adjourned at 826p**