

Board of Director Meeting Minutes
Potomac Division, MER, NMRA
12:30 PM, 10 June 2023 – Live at Columbia, MD

1. Call to Order at 12:30 PM.
2. Adoption of the Agenda
3. Superintendent's Report (E. **Little**). Welcome and overview of the meet currently ending.
4. Senior Asst. Superintendent's Report (A. **Belida**)
 - a. **No Sup report. Flyer editor- notes has a full edition coming out. Looking for a little more input and has next edition in the works.**
5. Asst. Superintendent's Report (K. **Wilson**)
 - a. **Provided review and duties to come.**
6. Paymaster's Report (Jerry **Stanley**)
 - a. **Information to be posted via email and website/newsletter with report. Overall holding steady.**
7. Clerk's Report (Lee **S.**)
 - a. **Roster will be processed once received and will be handling maintenance of roster once email change catches up. Also the At Risk article is to be included in next Flyer edition and will report back any response or questions derived from it.**
8. AP Coord. (M. Breichbel)
 - a. **Has assumed duties from M Thompson and will be working on the program.**
9. Web Master (E. **Little**)
 - a. Updates and maintenance continue on cleaning out older information and content. Nearly through the whole site.
10. Old/Unfinished Business
 - a. Social media policy: policy to be reviewed and approved. Program as a whole (B. Shultheisis) continues to grow. Instagram over 100 followers followed by facebook, twitter lags behind
 - b. Clinics & Layouts / Open Houses (**Jerry Stanley**)
 - i. Layout Open House Coord. → Vacancy : working on filling to allow better participation of members.
 - c. Notes about upcoming conventions and meetings
 - i. June 10th with Chessie Div.: report was positive, although significant more members attended from Potomac than Chesapeake and it was held in their area.
 - ii. Oct MER Convention in process, watch for updates, and need presenters.
 - iii. Nov. Joint. Meeting w/James River: is a go, date and location set(same) preparations for clinics and layout tours to begin
 - d. Nonprofit/incorporation status: discussion as to how or if to proceed. Further review of costs/benefits to be completed by fall meet to make decision
11. New Business
 - a. **None at this time**
12. Good of the Order
 - a. Date, Time, and Place of next BOD meeting
 - i. July 12, 2023; via Zoom 7:30 pm

13. Adjournment at 3:50pm

Note: some web related difficulties in earlier portion of meeting but those were then resolved once cause was discovered)