

Board of Directors Meeting Minutes
Potomac Division, MER, NMRA
7:30 PM, 17 December 2024

1. **Call to Order** at 733pm by Superintendent Little: also in attendance: Belida, Stanley, Wilson, Brechbiel. Absent: Stoermer (note: meeting notes made via voice recording of meeting by Clerk L Stoermer)
2. **Adoption of the Agenda**- approved after motion and second by Belida and Stanley.
3. **Approval of any outstanding Minutes of Past Meetings**
 - a. Minutes from prior meeting: Oct.2024 (November meeting was annulled)
4. **Superintendent's Report (Ernie Little)**
 - a. **2023-2024 Event Planning update** –
 - b. **Web Master Report** (Ernie Little). Gave update on upcoming clinic schedule. Alex had a question on conflict, which was cleared up as there were several updates that followed one another in succession, and he had not caught the most recent edition that had been emailed.
 - i. **Joint meet with James River Division:** joint meet that James River backed out of, report provided in Flyer. Brief discussion about future of this.
 - c. **Marshall Abrams Award:** award has no entries as of this time and discussion on soliciting submissions.
5. **Senior Asst. Vice Superintendent's Report (Alex Belida)**
 - a. **Flyer Editor/Publisher Report** (Alex Belida) provided info on upcoming Flyer with multiple articles. A mention was made of how other Divisions are also reading the Flyer and commenting on to its quality.
6. **Asst. Vice Superintendent's Report (Ken Wilson)** gave info on having attended B Kempinski open house, and W&OD presentation. Need to renew interest in G scale items but quantity has been reduced.
7. **Paymaster's Report (Jerry Stanley)** see provided emailed report on status of account. He noted that the bank is going to begin charging five dollars a month for statements. Martin brought up about names on account and need for updating status, including need to incorporate. Discussion ensued about this needing to be a priority effort soon, as well as a credit card to allow for online payments of items. Jerry will check on debit/credit card, and follow up on account statement costs as well as process for updating names on account.
8. **AP Coord. (Martin Brechbiel)** Martin noted that a submission has been made for AP award. Jerry had a question about a project being worked on related to AP judging, structure on a diorama will be scored as a structure.
9. **Old/Unfinished Business**
 - a. **Update on G scale items.** As noted, progress has been made on this and a new effort will need to be done to finish clearing it out. Will work on getting final disposition of it in the coming months.
10. **New Business**
 - a. Discussion about future clinics and online clinics. As noted, list on online and in person clinics is filling in well for the first half of the year and more. Always looking for more.

- b. Will be submitting for grant for activities reimbursement from NMRA National. Discussion about what can be submitted for this and how to proceed.
- c. Need for financial audit to meet bylaws requirements, discussion ensued on arranging this soon and need to have three member that are not on the Board to complete this.

11. Good of the Order

12.

a. Concerns/Questions.

- i. Review of upcoming annual meeting in May, location discussion ensued, to set time and specific location once a final site. Looking at Manassas, McLean, or Fairfax.
- ii. Discussion about a mini-clinic event being held within Division. Appears concept is favorable with more discussion to ensue on pursuing this. Annadale/Burke area as a possible return location.

b. Date, Time, and Place of next BOD meeting Tuesday January 21, 2025 at 730p.

13. Adjournment at 828pm