

Board of Directors Meeting Minutes
Potomac Division, MER, NMRA
7:30 PM, September 16, 2025

1. Call to Order at 733p

- a. attendance: E Little, G Cassidy, K Wilson, J Stanley, A Belida, M Brechbiel, L Stoermer.

2. Adoption of the Agenda- adopted

3. Approval of Minutes of Past Meeting

- a. Minutes from prior meeting: August 2025: approved

4. Superintendent's Report (Ernie Little)

- a. **2025 Event Planning update** – (Ernie Little). Updated clinics through end of year
- b. **Web Master Report** (Ernie Little): website updated including achievement program certificate listing, calendar, and main page. Main page is set for next update that will take place on October 1st.

5. Senior Asst. Superintendent's Report (Greg Cassidy)

- i. **Nonprofit efforts** (Greg Cassidy) Greg reviewed the process and additional status of this work.
- ii. Lee motioned to move forward with incorporation status of organization, Greg seconded. Discussion followed.
- iii. **Vote:** for 3 (Lee, Ken, Greg) Abstain. Jerry. Ernie held vote in case of a tie but is in favor of it.
- b. **EIN status:** Will follow so that it can be provided to Bank to finalize proper account status.
- c. **Non-Profit:** discussion on progressing with that will follow once the incorporating and EIN are established and further review and action to proceed. (We will have a broader discussion with membership outside of the Board to provide further information. This was discussed at the last in person membership meeting/clinic in May).

6. Flyer Editor/Publisher Report (Alex Belida)

- a. The October-November Flyer is ready but will need an update on tonight's action on incorporation and non-profit plus the latest plan for Nov. 1st at Battlefield. As for the layout tours in MD just before Flyer issue, I have a report on Sheron's LIRR and John King's layout description which I'll just add photos that Ken Wilson will supply. Marty McGuirk is the Meet the Member profile, Mat Thompson writes about some new Broadway LTD DCC aids, Martin Brechbiel builds a pulpwood

car, Lee Stoermer suggests what to do with broken couplers, Greg Cassidy adds a postscript to our layout cleaning series...on a mice infestation! and we have our Flatcar challenge.

7. Asst. Superintendent's Report (Ken Wilson)

- a. Layout tour is being arranged for Nov 1 after clinic meet. Ken has a few lined up and working on adding a few more. Interested in those not seen in some time especially. MD area meet is coming up has two layouts scheduled. Next VA tour is in spring, and Greg has around eight layouts agreeable to opening, working on finding a date that is agreeable to most of them.

8. Paymaster's Report (Jerry Stanley)

- a. Jerry provided a report via email. Zoom paid for annual subscription along with bank fee. Motion and accepted report. No discussion and passed.

9. AP Coord. (Martin Brechbiel)

- a. Has author certificate to present for Lee. Waiting on updates of others.

10. Old/Unfinished Business

- a. **Bank Signature update (Ernie Little/Jerry Stanley)**
 - i. No update, waiting on incorporating/EIN to be able to proceed.
- b. **2025 Fall Potomac/James River Mini-con**
 - i. Jerry provided an update on status of the program and is working on the clinics, agenda with Phil from James River Division. Is sharing that with Alex and Ernie to get that info posted/shared.

11. New Business

- a. **Next Train shows (Jerry Stanley)**
 - i. Discussion about train meets and division attendance.
 - ii. Possible at Fairfax station,
 - iii. Need new banner, waiting for new NMRA logo. Jerry to get quotes on new banner and have ready for next meeting if not before.

12. Good of the Order

- a. Concerns/Questions. None.
- b. Date, Time, and Place of next BOD meeting October 21, 2025, 7:30 PM.

13. Adjournment: at 825pm