

Board of Directors Meeting Minutes
Potomac Division, MER, NMRA
7:30 PM, June 16, 2026

1. Call to Order

- a. Present: Little, Belida, Cassidy, Wilson, Stanley, Brechbiel, Stoermer.

2. Adoption of the Agenda- adopted without changes.

3. Approval of Minutes of Past Meeting

- a. Minutes from prior meeting: June, 2026 : minutes have been approved without correction.

4. Superintendent's Report (Ernie Little)

- a. 2026 Event Planning update: Ernie provided a review of current events and upcoming meets. More later in specific event topics in New business.
- b. Report on Annual meeting/meet: overall was well received based on feedback. Lunch that included as part of signup also received positive comments as well as the door prize raffle items.
- c. Web Master Report: Ernie reports continued updates and progress on cleaning up older information and ease of accessing.
- d. 2026 Paymaster Audit: to be completed as part of the transfer to new paymaster in conjunction with elections recently completed. Need at least two members not on Board to complete.
- e. Manassas Railfest report:: combining efforts with the recent group addition to the Potomac division Potomac Module group went well

5. Senior Asst. Superintendent's Report (Greg Cassidy)

- a. New banner and existing banners. Review and discussion on banner replacement project. Need final decision on logo incorporating the recent nmra logo, color of banner and cost coverage by Region/National. Issue with needing it converted to vector file for printers use.

6. Flyer Editor/Publisher Report (Alex Belida)

7. Another full issue with in the works. Alex to provide a more detailed report via email.

8. Asst. Superintendent's Report (Jerry Stanley)

9. **Paymaster's Report** (Ken Wilson) report provided via emails and will be included with newsletter report.

10. **AP Coord.** (Martin Brechbiel) `New no applications submitted although a couple are in the works. Martin notes that he is requesting to complete the AP coordinator assignment by the end of the year.

11. Old/Unfinished Business

- a. Receiving and disposition of donated items policy: final revision sent via email for review and discussion.
- b. Donated items on hand: couple boxes on hand of books and one of HO vintage buildings with Lee. Ernie has several from a donation. Decision after discussion; Will combine the two, set aside items for future raffles/door prizes, then set prices for others and arrange for sale bring upcoming g meetings or rail meets. Lead to discussion about where these are and when.

12. New Business

- a. Signature card at Truist (Ernie Little) completed with paymaster change.
- b. June 27th meet at Leisure World – preparations (Ernie Little)
 - i. Discussion on topics for clinics, snacks and Layout tours, and assignments for those times.
- c. August 8th meet at Dranesville Community Center – preparations (Ernie Little)
 - i. Clinics continue with AP x2 and one additional, no lunch with this one or layout tours.
- d. Discussion of Refunds for items using Paypal (Ernie Little/Lee Stoermer)
 - i. Policy on refunds; will be developed and shared for review and approval. Proposed that if sign up and pay, no refund if no show or less than 48 hours, unless a verifiable emergency. Requests must be requested by the member within 14 days of end of event.
- e. Pay pal designation of what is being paid for. (Ernie Little) report of PayPal account by Lee, provided amount in pay-pal, discussion so all understand that there is a separate, distinct checking account that is for online payments and is tied to the paypal account. Reason is in case it gets compromised it is not tied directly to our main account. Funds can be transferred as needed. Expecting to maintain about \$100 in PayPal account to keep it active. Is also available for use for payments if needed via electronic online route, since the Division does not have a credit card yet.
- f. Division Shirts (Lee Stoermer) no firm update since last, will have final ready for next meeting as we were waiting for info about the logos artwork before proceeding further.
- g. Presence at the Timonium Train Show -October 31st and November 1st – (Ernie Little).
 - i. Sales
 - ii. Recruiting\\
 - 1. discussion about attending, decided to delay decision until it gets closer to the event sign up date.

13. Good of the Order

- a. Concerns/Questions.
- b. Date, Time, and Place of next BOD meeting July 21, 2026, 7:30 PM.

14. Adjournment. At 845pm. (Note: Minutes report recreated)