

Board of Directors Meeting Minutes
Potomac Division, MER, NMRA
7:30 PM, August 19, 2025

1. **Call to Order: called to order at 745p: Attending:** E Little, L Stoermer, J Stanley, K Wilson, M Brechbiel, G Cassidy. Absent: B. Schultheiss A Belida (excused)
2. **Adoption of the Agenda-** approved.
3. **Approval of Minutes of Past Meeting**
 - a. Minutes from prior meeting: July 2025: approved
4. **Superintendent's Report (Ernie Little)**
 - a. **2025 Event Planning update** – (Ernie Little) updating event calendar and clinics.
 - b. **Web Master Report** (Ernie Little). Website updated with current calendar.
5. **Senior Asst. Superintendent's Report (Greg Cassidy)**
 - a. **Nonprofit efforts** (Greg Cassidy) Greg is continuing work: has started with incorporating the organization. Provided some background information on the process and costs. With pending changes in IRS reporting this may not be an option and should probably be done sooner than later. Jerry noted that costs associated with this that are ongoing and that the Division is not taking in as much as costs being incurred. Ken shared that he agrees that we need to incorporate as protection of the members/Board, and that some of the costs that we are incurring are 'needs' (zoom and website) for current business expectations and operations. Martin noted that incorporating is needed sooner than later as these changes are pending. Ernie mentioned that he is aware of recent issues that could put the NMRA into an issue, so we need to pursue this. Ernie asks for input and a decision at next month's meeting. Lee provided result of an online search of PO Box costs in various areas. Jerry to provide annual Division costs, along with year over year account balances for comparisons and budget review.
 - b. 2026 Chattanooga convention. Greg was contacted by Gerald Mabry, SER Director at Large about possibly helping with a module build that they were planning along with a craftsman clinic and request for top tier modelers to present clinics.
6. **Flyer Editor/Publisher Report** (Alex Belida) provided ahead of meeting.

The September News brief would like some updated info on planning for the November 1st Joint Meet, if available. Please let me know ASAP.

The October-November Flyer is basically formed but needs whatever info is available for Nov. 1st plus the usual Superintendent's Report and an AP Report if there is any. Otherwise, we have Meet the Member: Marty McGuirk; Mat Thompson reports on Broadway Limited's new DCC aids; Greg Cassidy takes us on a photo tour of my Eureka and South Pass Railroad layout; Martin Brechbiel builds another pulpwood car and Lee

Stoermer answers the question of what to do with a broken coupler. And we conclude our layout cleaning series with a postscript about mice courtesy of Greg.

We have the flatcar challenge, which is also the theme for the popular vote contest at our Battlefield meet. I'm still looking for more flatcars.

The December-January issue is also shaping up this early. I have a fresh Meet the Member from Ron King; Lee has another article on modeling wire screen cloth. We'll take a new look at Brian Sheron's Long Island Rail Road and I found another modeler's use for AI, track planning.

7. Asst. Superintendent's Report (Ken Wilson) Ken getting with Alex on two MD layout tours on Sunday 28 Sept. Then discussion about the next series of VA layout tours.

8. Paymaster's Report (Jerry Stanley) report emailed out.

9. AP Coord. (Martin Brechbiel) Recent certificates are in process and being sent out.

10. Old/Unfinished Business:

- a. Mailchimp login** (Ernie Little/Bill Schultheiss) Solved, have three people on this now to be able to send out notifications.
- b. Bank Signature update** (Ernie Little/Jerry Stanley) being arranged to update. Looking to see about credit/debit card option associated with the account.
- c. Update on G scale item status.** (Ken Wilson/Lee Stoermer) has been completed.
- d. Financial Audit** (Ernie Little) – pending.
- e. 2025 Fall Potomac/James River Mini-con:** updates are pending, clinicians are being arranged. Sales table spaces are available, contact the Clerk to reserve table space. Discussion on round robin presenters.

11. New Business

- a. Next Train shows** (Jerry Stanley)

12. Good of the Order

- a. Concerns/Questions.** None.
- b. Date, Time, and Place of next BOD meeting:** September 16, 2025, 7:30 PM.

13. Adjournment at 9pm