

**Board of Directors Meeting Minutes**  
**Potomac Division, MER, NMRA**  
**7:30 PM, June 17, 2025**

1. **Call to Order at 730p: attending:** Belida, Cassidy, Little, Stanley, Stoermer, Wilson.  
Absent: Brechbiel, Schultheiss
2. **Adoption of the Agenda :** adopted by roster vote.
3. **Approval of any outstanding Minutes of Past Meetings**
  - a. Minutes from prior meeting: April 2025 approved. Noted that the May meeting notes were already shared with the Board, one correction made as to a date error, and will be held for approval at the next in person meeting.
4. **Superintendent's Report (Ernie Little)**
  - a. **2025 Event Planning update – (Ernie Little)**
    - i. **Clinic schedule update:** Schedule planned through end of year with only September available from online meets. Open dates available for Hobby Barn for in person clinics.
    - ii. **2025 Fall Potomac/James River Minicon:** planning in progress. Setting up clinics now and asking James Riv Divi to provide 2-3. Layout tours also being arranged, along with the swap meet sales space being available. Contest Challenge will be Flat Cars, either with or w/o loads, for the open display and popular vote.
  - b. **Web Master Report (Ernie Little).** Several updates have been done to website, keeping it current.
5. **Senior Asst. Superintendent's Report (Greg Cassidy):**
  - a. **MD meet site:** Greg reports that he has begun looking for potential meet locations for the organization. Montgomery County has no 'free' locations that are appropriate. Is continuing effort for other locations that may be 'reasonable' and also expanding into Prince Georges County. Additional discussion on this.
  - b. **Nonprofit efforts (Greg Cassidy)** Has begun preliminary work, following up with some prior efforts and from other Divisions. Gave a status update, no current record of having been within MD or VA although that's not saying it may not have been in the distant past. Discussion ensued on basis for this.
6. **Flyer Editor/Publisher Report (Alex Belida)** Alex provided an overview of the next edition of the Flyer: Few highlights: Tips on cleaning the landscape and structures on the layout is the featured article. Challenge is Cabooses (or Cabeese?), several more articles fil it out.
7. **Asst. Vice Superintendent's Report (Ken Wilson)** Ken gave an update on the layout tour process. Also update on remaining G items and books donated items. Discussed having a live demo occurring during the next time the Div is at a Train Show, instead of just handing out brochures.
8. **Paymaster's Report (Jerry Stanley)** reported annual meet costs paid, will be contacting the bank as no recent statement arrived via mail.
9. **AP Coord. (Martin Brechbiel):** no report.
10. **Old/Unfinished Business**

- a. **Bank Signature update** (Ernie Little/Jerry Stanley) arranging date to have completed now that Annual meeting has approved Board members has been approved.
- b. **Update on G scale items.** (Ernie Little)
- c. **Financial Audit** (Ernie Little). No change
- d. **2025 Elections** (Ernie Little) completed and official.
- e. **2025 Spring Minicon/Annual Meeting** (Ernie Little) Feedback: well attended, positive comments from those in attendance. Those members from MD reported that the drive was acceptable. Alex shared that he heard from several in attendance that the active demonstrations were well received.

#### **11. New Business**

- a. **Announcement of clinics** (Ernie Little) Ernie shared that he met with Bill about MailChimp and some issues that have arisen. Division has a drop box to share larger docs if needed, for things such as a clinic
- b. **Next Train shows** (Jerry Stanley) see prior note on discussions.
- c. **Non-Profit Status** (Greg Cassidy). See prior notes..
- d. **Clinic venues for the future** (Ernie Little) some additional notes about this building on from Ernie's earlier discussion.

#### **12. Good of the Order**

- a. Concerns/Questions. Open discussion on a few items or interest.
- b. Date, Time, and Place of **next BOD meeting July15 2025, 7:30 PM.**

#### **13. Adjournment.** At 845pm